

TITLE II PART A – EVALUATION FORM – Instructions

TITLE II – PREPARING, TRAINING AND RECRUITING HIGH QUALITY TEACHERS AND PRINCIPALS PROGRAM AND CLASS-SIZE REDUCTION INITIATIVE

LOCAL FORMULA GRANT PROGRAM PERFORMANCE REPORT FOR ACTIVITIES OCCURRING JULY 1, 2003 THROUGH JUNE 30, 2004

Carefully read instructions, complete the form, and return by September 15, 2004 or earlier

CERTIFICATION

Title II Part A Coordinators should complete and submit the evaluation form. Submission certifies that state and federal rules and regulations applicable to the use of these funds were observed, that administrative and program procedures relating to participation of public and private, nonprofit schools were observed, and that the information contained in this report is correct and complete. The form may be submitted by mail, fax, or electronically, via e-mail. When you submit the form electronically the district Title II Part A Coordinator verifies review and certification by the Superintendent. Hard-copy submission must include the Superintendent's signature.

DISTRICT TITLE II PART A INITIATIVES

In **Section I**, site whether Title II Part A funds were transferred to another No Child Left Behind Title Program and the amount of Title II Part A funds transferred. Note whether your district transferred funds to Title II Part A, and the amount, as well as any 04 Title II Part A funds being carried over.

In **Section II**, identify each initiative category supported by Title II Part A. The amount or percentage is requested for general categories. You may round the numbers to the nearest 5 percent or 500 dollars. Best estimates are acceptable if the information is unavailable at the time. You may amend your report once all requested information is available. If initiatives fall under more than one category, select each that applies. Amounts or percentages are not requested for subcategories.

Section III requests data on teacher or administrator professional development initiatives supported either fully or in part with Title II Part A funds. All professional development initiatives supported by Title II Part A funds are required by law to meet state and federal standards for High Quality Professional Development. You may refer to *Title IX*; Section 9101(34) of ESEA for criteria contained in the definition of "high-quality professional development", and Section 9101(37) of ESEA, as amended by *NCLB*, for the definition of scientifically based research. You may also refer to page 19: D-1 and page 4: B-4 of the Improving Teacher Quality state Grants, Title II Part A, Non-regulatory guidance. For Kentucky's standards for "high quality professional development refer to the KDE web-site <http://www.education.ky.gov/>.

OPTIONAL

Section IV is optional, but may be valuable if your district has implemented a successful innovative strategy utilizing Title II funds. In an effort to maximize the impact of our teacher quality funds, we will use this information shared by schools and districts to develop a listing of initiatives posted by district and school on the KDE web site, under Administrative Resources, Educator Recruitment and Retention, Title II Part A. If you enclose attachments, in order to avoid confusion, please site each attachment in the description. (Attachments may include, but are not limited to forms, logs, assessments, and examples of work (e.g. units of study). In addition, your response may be linked to the United States Department of Education, Teacher Quality Web-site establish by the Teacher Assistance Corp for Title II Part A: <http://www.teacherquality.us/>.